

Hibbert & McGee Wholesalers, Inc.
Application for Employment

Date _____

| | | | |
|-----------|------------|----------------|-------------------|
| Last Name | First Name | Middle Initial | Social Security # |
|-----------|------------|----------------|-------------------|

| | | | | |
|---------|------|-------|-----|---------|
| Address | City | State | Zip | Phone # |
|---------|------|-------|-----|---------|

VT. Drivers License Number _____

Date of Birth (Optional) _____

Employment History Begin with current or last job. Include military service. If you include volunteer activities, you may exclude organizations that indicate race, color, religion, national origin, disability or other protected status.

| | | | |
|----------|------|----|----------|
| Employer | From | To | Position |
|----------|------|----|----------|

| | |
|---------|---------|
| Address | Phone # |
|---------|---------|

Hourly wage or Salary _____

Starting pay / Final pay _____

Supervisor Name _____

Reason for Leaving _____

| | | | |
|----------|------|----|----------|
| Employer | From | To | Position |
|----------|------|----|----------|

| | |
|---------|---------|
| Address | Phone # |
|---------|---------|

Hourly wage or Salary _____

Starting pay / Final pay _____

Supervisor Name _____

Reason for Leaving _____

Employer _____ From _____ To _____ Position _____

Address _____ Phone # _____

Hourly wage or Salary _____

Starting pay / Final pay _____

Supervisor Name _____

Reason for Leaving _____

Education

High School _____ Location _____ Diploma/Degree _____

College _____ Location _____ Diploma/Degree _____

Trade / Professional _____ Location _____ Diploma/Degree _____

Please list any special job-related skills and qualifications from employment or other experience

Personal

Yes _____ No _____ If under 18 years of age, can you provide proof of eligibility to work?

Yes _____ No _____ Have you ever been employed with us? If yes, when? _____

Yes _____ No _____ Do you have a relative or friend employed with us? If yes, who? _____

Yes _____ No _____ May we contact your present employer?

Yes _____ No _____ Have you ever been convicted of a crime other than a traffic violation? Conviction will not necessarily disqualify you from employment. If yes, please explain. _____

Yes _____ No _____ Are you a U.S. Citizen?

If no, does your immigration status permit you to work? Yes _____ No _____.

Proof must be provided Visa, Green Card, Social Security, Drivers License.

Yes _____ No _____ Are you currently on "layoff" status, subject to recall?

Availability Date _____ **Full Time** _____ **Part Time** _____

References Other than Previous Employers or Relatives

Providing this information assumes that you give Hibbert & McGee permission to contact the references listed below.

| | | |
|------|---------|---------|
| Name | Address | Phone # |
|------|---------|---------|

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|------|---------|---------|
| Name | Address | Phone # |
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| | | |
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| Name | Address | Phone # |
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| | | |
|------|---------|---------|
| Name | Address | Phone # |
|------|---------|---------|

Applicant's Acknowledgement

The applicant understands that neither this document nor any offer of employment from this employer constitutes an employment contract unless a specific document is executed in writing by Hibbert & McGee and the employee.

I certify that answers given in this application are true and complete to the best of my knowledge. I authorize investigation into all statements I have made on this application as may be necessary for reaching an employment decision.

In the event that I am employed, I understand that any false or misleading information I knowingly provided in my application, resume or interview(s) may result in discharge and/or legal action. I understand also that if employed, I am required to abide by all the rules and regulations of Hibbert & McGee and any special agreements reached between Hibbert & McGee and myself.

Date

Signature

For Personnel Use Only

Arrange Interview: Yes _____ No _____

Comments: _____
